

# Waukesha County Horse Project

## MEETING MINUTES

**Name:** Waukesha County 4-H Horse Association Board of Directors

**Location:** Virtual Zoom Meeting

**Date/Time:** March 4, 2025 6:30 p.m.

**Recorder:** Megan Peterson

**Participants:** Brenda Wolfe, Megan Peterson, Angie Conto-Smith, Sue Holmes, Shelly Adkins, Sandra Rindt, Patty Buddenhagen, Amie Lalor, Ella Niles, Patty Sumner, Barb Shudy

| Item                  | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| 1. Call to order      | Meeting called to order at 6:30 pm by President Brenda Wolfe                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2. Minutes            | <p>The minutes from the February meeting were approved as presented</p> <p>Motion to approve: Sue Holmes<br/>Second: Sandra Rindt</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3. Treasurer's report | <p>Checking: \$ [REDACTED]<br/>Savings: \$ [REDACTED]<br/>Total: \$ [REDACTED]</p> <p>\$ [REDACTED] Interest</p> <p>Checks cashed</p> <ul style="list-style-type: none"> <li>• \$ [REDACTED] Thomas Press for packets and handbooks</li> <li>• \$ [REDACTED] Patty B for tack sale kitchen reimbursement</li> <li>• \$ [REDACTED] Checks</li> </ul> <p>Checks deposited</p> <ul style="list-style-type: none"> <li>• Tack sale</li> </ul> <p>Check still needs cashed</p> <ul style="list-style-type: none"> <li>• \$ [REDACTED] Expo rental</li> <li>• \$ [REDACTED] High risk insurance</li> </ul> <p>Insurance</p> <ul style="list-style-type: none"> <li>• Special Risk Insurance for Tack Sale was only for volunteers/workers, who were already covered under UW coverage. James Bolling initially told us we needed to cover all attendees.</li> </ul> |
| 4. Old business       | <p><b>Announcements / Old business:</b></p> <p>Liability Insurance Update</p> <p>Tack Sale Recap</p> <ul style="list-style-type: none"> <li>• Financial Information <ul style="list-style-type: none"> <li>◦ Youth Board Table - \$ [REDACTED]</li> <li>◦ Admissions - \$ [REDACTED]</li> <li>◦ Food - \$ [REDACTED] (some reimbursements outstanding)</li> <li>◦ Registration - \$ [REDACTED] (minus PayPal fee of \$ [REDACTED])</li> <li>◦ Total - \$ [REDACTED]</li> </ul> </li> <li>• Approximately 600 paid admissions at door, 180 vendors. Increase in admissions from past year</li> <li>• Create Google Form for next year's registration</li> </ul>                                                                                                                                                                                                |

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|                        | <ul style="list-style-type: none"> <li>● Kitchen <ul style="list-style-type: none"> <li>○ Steady flow, seemed more than past years</li> <li>○ Brats leftover, nachos sold out, some chili and pork leftover</li> </ul> </li> <li>● Theft Issue <ul style="list-style-type: none"> <li>○ Custom made headstall stolen between 10:00am and 10:15am</li> <li>○ Contacted vendors to watch out at other tack sale, plea posted on social media</li> <li>○ Vendor overheard other vendor planning to sell it at Winnebago tack sale</li> <li>○ Headstall has not been recovered, manufacturer has replaced it</li> </ul> </li> <li>● Volunteers <ul style="list-style-type: none"> <li>○ Low on kitchen volunteers in the morning, but those there were efficient</li> <li>○ Good amount of runners in the morning</li> <li>○ Menomonee Falls Saddle Club adults volunteered</li> </ul> </li> <li>● Youth Board <ul style="list-style-type: none"> <li>○ Bake sale - sold out of most</li> <li>○ Sold a lot of consignment</li> </ul> </li> <li>● Consignment Items <ul style="list-style-type: none"> <li>○ Many vendors left tack after the sale. Revisit policy for next year</li> </ul> </li> <li>● Opportunities for Improvement <ul style="list-style-type: none"> <li>○ Change wording to say no pets, service dogs allowed</li> <li>○ Improve signage in parking lot where to sign in in</li> </ul> </li> <li>● Second February reserved for next year</li> </ul> <p>February Educational Clinics Review</p> <ul style="list-style-type: none"> <li>● Showmanship <ul style="list-style-type: none"> <li>○ 7 members attended</li> <li>○ Covered basics, practiced a pattern with the barn's horses</li> </ul> </li> <li>● Project Days <ul style="list-style-type: none"> <li>○ Make treats</li> <li>○ Discussed nutrition</li> </ul> </li> <li>● Next clinic Tuesday 3/11 Hippology</li> </ul> <p>Reminder</p> <ul style="list-style-type: none"> <li>● Mandatory meeting makeup</li> <li>● Project registrations forms due May 1 <ul style="list-style-type: none"> <li>○ Schedule coggins soon</li> </ul> </li> </ul> |
| <p>5. New Business</p> | <p><b>New Business:</b></p> <p>Waukesha County 4-H Leaders Assoc. Quarterly Meeting</p> <ul style="list-style-type: none"> <li>● Horse Project to report on status of project on Thursday, May 15th, 2025<br/>6:30pm - 8:30pm UWM - Waukesha campus C-101</li> <li>● Looking for Representation at the Meeting</li> </ul> <p>Midwest Horse Fair</p> <ul style="list-style-type: none"> <li>● Second weekend in April</li> <li>● Members can write up short summary about one clinic attended for credit towards project clinics</li> </ul> <p>Youth Board Action Items</p> <ul style="list-style-type: none"> <li>● Angie will take over as Youth Board liaison</li> <li>● Theme for County Fair and Annual T shirt ideas</li> </ul> <p>4-H Approved shows</p> <ul style="list-style-type: none"> <li>● Add May 10 MFSC show to our points schedule <ul style="list-style-type: none"> <li>○ Motion to approve - Patty Sumner</li> <li>○ Second - Sandra Rindt</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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|                       | <ul style="list-style-type: none"> <li>Waukesha 4-H to sponsor 4-H halters for 4-H high point at each of the approved shows, using previously donated halters and purchasing one additional.               <ul style="list-style-type: none"> <li>Motion to approve - Sue Holmes</li> <li>Second - Patty Sumner</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6. Committee updates: | <p><b>Youth Board:</b> Ella Niles, Kendall Smith, Gwendolyn Peterson, Johanna Maederer, Arianna Paff</p> <p><b>Events/Clinics:</b> Megan Peterson, Maureen Martin</p> <p><b>Public Recruitment/Social Media:</b> Megan Peterson</p> <p><b>Trophies/Show Ribbons:</b> Shows: Amie Lalor, Year-End Awards: Patty Sumner</p> <ul style="list-style-type: none"> <li>Ribbons donated to FRSC for 4-H classes</li> </ul> <p><b>Equine Ambassador:</b> Maureen Martin, Sue Holmes, Patty Sumner</p> <p><b>Livestock Committee:</b> Tiffany LaChance</p> <p><b>Sportsmanship:</b> Sue Holmes</p> <p><b>Education (Hippology):</b> Maureen Martin, Megan Peterson, Angie Conto, Shelly Adkins</p> <p><b>Website/technology:</b> Megan Peterson</p> <p><b>Volunteer Coordinator:</b> Amie Lalor</p> <p><b>Forms, Packets for Mandatory Meeting, Fair and State:</b> Megan Peterson</p> <p><b>Tack Sale:</b> Brenda Wolfe (Chair), Amie Lalor, Patty Buddenhagen and Sandra Rindt (kitchen)</p> |
|                       | <p><b>The next board meeting is April 1 at 6:30 p.m. on Zoom</b></p> <p>Meeting adjourned at 7:42 p.m.</p> <p>Motion to adjourn - Patty Sumner</p> <p>Second - Sandra Rindt</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |